BY-LAWS

OF THE ORANGE COUNTY COMMUNITY CORRECTIONS PARTNERSHIP

ARTICLE I

NAME

The name of this organization shall be THE ORANGE COUNTY COMMUNITY CORRECTIONS PARTNERSHIP.

ARTICLE II

AUTHORIZATION

This organization is authorized by Penal Code Section 1229, *et seq.*

ARTICLE III

PURPOSE

The Orange County Community Corrections Partnership shall play a critical role in developing programs and ensuring appropriate outcomes for low-level offenders. Pursuant to Penal Code Section 1230, the Partnership shall provide advice concerning Probation's community corrections program as defined in subdivision (c) of Penal Code Section 1229 and shall recommend a local plan to the Orange County Board of Supervisors for the implementation of the 2011 Realignment Legislation addressing public safety as expressed in AB 109, AB 117 and AB 118 of 2011.

ARTICLE IV

MEMBERSHIP

1. The Partnership shall consist of the Chief Probation Officer, serving as the Chairperson of the Partnership and the presiding judge of the superior court, or his or her designee, a county supervisor or the chief administrative officer for the county, the district attorney, the public defender, the sheriff, a chief of police, the head of the county department of social services, the head of the county department of mental health, the head of the county department of employment, the head of the county alcohol and substance abuse programs, the head of the county office of education, a representative from a community-based organization with experience in successfully providing rehabilitative services to persons who have been convicted of a criminal offense, an individual who represents the interests of victims.

2. The Partnership shall have an Executive Committee that will serve as the voting body of the Partnership and shall be comprised of the following members: the chief probation officer of the county (chairperson), a chief of police, the sheriff, the district attorney, the public defender, one department representative from one of the following, as designated by the county board of supervisors: (1) the head of the county department of social services; (2) the head of the county department of mental health; or (3) the head of the county department alcohol and substance abuse programs.

3. The Chief Probation Officer of the County shall serve as the Chairperson of the Partnership pursuant to Penal Code section 1230(b)(2). Should the Chief Probation Officer be unable to attend a meeting, the Chief may declare an alternate to attend in his/her place pursuant to paragraph 4 below. If an alternate attends on behalf of the Chief of Probation, the alternate shall assume the duties of Chairperson for that meeting.

4. Replacement of Partnership member:

    a. If an Executive Committee Partnership member is unable to attend a meeting of the Partnership, he or she may designate, in writing, an alternate who shall attend on his or her behalf.

    b. Alternates of Executive Committee Partnership members shall not have a vote on specific issues unless authorized by the Executive Committee Partnership member in writing.

ARTICLE V

MEETINGS AND PROCEDURES

The Partnership and its Committees shall be governed by the Brown Act and all meetings shall be open to the public.

1. Regular Meetings

    Regular meetings shall be set by the Partnership and are to take place on the fourth Thursday of the month at 2: 00 p.m. unless an alternate date and time is announced in advance. The regular meeting location shall be at the Probation Department training facility, located at 1001 S. Grand Avenue, Santa Ana, California 92705, unless an alternate location is announced in advance. Any scheduled meeting may be canceled upon order of the Chair, or a majority of the Executive Committee members of the Partnership.

2. Special Meetings

Special meetings may be called at any time by the Committee Chair. Each member of the Committee shall be given adequate written notice of such meetings.

3. Quorum and Voting Procedure

a. A simple majority of the Executive Committee members of the Partnership shall constitute a quorum for the transaction of business at any meeting of members.

b. Decisions shall be reached through majority voting which is defined as a majority of the quorum members present.

c. The Partnership shall use parliamentary procedures (the current edition of Robert's Rules of Order) to conduct business.

4. Setting the Agenda

The Chairperson shall designate items on the agenda. Anyone wishing to provide input shall request inclusion on the agenda by contacting the Chairperson no later than one week prior to the scheduled meeting.

5. Public Comments

Public comments at meetings are limited to three (3) minutes for each agenda item for individuals and five (5) minutes for each agenda item for representatives of organizations. The Chairperson has the discretion to extend the time based on the complexity of the issue.

ARTICLE VI

COUNCILS, COMMITTEES AND TASK FORCES

1. Standing Committees may be created by vote of the Partnership Executive Committee to perform on-going functions. The Chairperson of a Standing Committee will be appointed annually by the Partnership Chairperson and must be a member of the Executive Committee. Each Standing Committee shall report to the Partnership on a regular basis.

2. Task Forces may be formed to deal with a specific need or issue as approved by the Partnership. When their objectives are met, they will be disbanded. The Task Force Chair shall be appointed by the Partnership Chairperson.

3. Membership on Standing Committees and Task Forces may include non-voting Partnership members, technical consultants and/or citizens from the community at large.

ARTICLE VII

AMENDMENTS

These By-laws may be adopted, amended or repealed by a majority vote of the Partnership Executive Committee after written proposal for such action has been in the hands of the Partnership for thirty (30) days.