



County Executive Office

Resume – CEO Frank Kim

Experience

COUNTY EXECUTIVE OFFICER | COUNTY OF ORANGE | MAY 2015 - PRESENT

- Direct and implement the policies of the County of Orange, as adopted by the Board of Supervisors.
- Support the efficient operation of the County's 23 departments and agencies, providing collaborative leadership and operational oversight of their interaction with the public and other regional government entities.
- Lead the County's 18,000 employees.
- Guide and produce the County's annual budget, as well as develop and monitor strategies for the County's long-term financial stability.
- Promote the County's values, vision and core principles, and provide support for the development of future County executives, managers and leaders.

CHIEF FINANCIAL OFFICER | COUNTY OF ORANGE | 2012 – MAY 2015

- Planned, organized and directed the development of the County's \$5.6 billion, 26 department, 18,000-position budget in collaboration with executive management and the County Board of Supervisors.
- Oversaw the preparation of the County's annual five-year Strategic Financial Plan. Developed a multi-year cost reduction strategy adopted by the Board of Supervisors to balance the County's budget during financial crisis that began in fiscal year 2007-08.
- Represented the County on legislative matters before the State Legislature, including briefings for legislators and their staff as well as testimony before various legislative committees.
- Supervised the office of Public Finance in managing the County's debt program, credit rating, and relationship with the financial marketplace.
- Supervised the office of Risk Management to preserve and protect the assets of the County and to enable the departments and agencies to meet their mission without unnecessary cost.
- Supervised the Procurement Office to provide corporate level leadership through training, certification, oversight and policy setting.

DIRECTOR OF BUDGET OFFICE | COUNTY OF ORANGE | 2007 - 2012

- Managed the development of the County's \$5.6 billion, 26 department, 18,000 position budget in collaboration with executive management and financial managers.
- Monitored and prepared quarterly budget adjustments as required to maintain a balanced budget within the guidelines established by the Board of Supervisors.
- Responsible for the development of the County's five-year Strategic Financial Plan. Includes development of financial models to forecast long-term capital needs, strategic initiatives, salary and benefits as well as key revenue sources.

DIRECTOR OF ADMINISTRATION & FINANCE – PROBATION DEPARTMENT | COUNTY OF ORANGE | 2005 - 2007

- Managed budget, payroll, accounting, collections, contract and procurement, real estate, and clerical support for this \$150 million, 1,400 position public safety department.
- Managed the administration and claiming process for numerous state and federal programs. Implementation of enhanced service models and mock claims in order to maximize available funding drawdown.
- Oversaw development and annual update of the long-range capital improvement plan, business plan, and strategic financial plan.
- Managed the transition to a new financial case management system.

BUDGET TEAM MANAGER - COUNTY BUDGET OFFICE | COUNTY OF ORANGE | 2002 - 2005

- Responsible for development, monitoring, and oversight of the Public Protection, Community Services and Infrastructure budgets. Provide guidance to departments on long-range planning, capital improvement plans, and workforce planning documents. Present funding recommendations on department budget requests to executive management and the Board of Supervisors.
- Reviewed and analyzed state and federal legislation that may impact the County.

INTERIM REUSE MANAGER – LOCAL REDEVELOPMENT AUTHORITY | COUNTY OF ORANGE | 2000 - 2002

- Managed interim reuse activities at the former MCAS El Toro, including base leases and facilities maintenance.
- Provided direct supervision of the accounting, purchasing, human resources and budget units for the department.
- Responded to media, public and Board of Supervisor inquiries on politically sensitive issues surrounding the County's plan to convert the former MCAS El Toro into a commercial airport.

FINANCIAL ANALYST - OC WASTE & RECYCLING | COUNTY OF ORANGE | 1998 - 2000

- Prepared the annual budget for the department, including quarterly revenue and expense analysis and monthly monitoring reports.
- Served as team leader for the preparation of the 15-Year Financial Plan and long-range planning for capital improvements and heavy equipment purchases.
- Supervised petty cash, fixed asset inventory system, and the Cal-Card program.

SENIOR ACCOUNTANT - AUDITOR-CONTROLLER | COUNTY OF ORANGE | 1995 - 1998

- Prepared financial statements, cash-flow monitoring reports, and managed the job cost system for John Wayne Airport.
- Responsible for supervising accounts payable, payroll, and petty cash.

WORK EXPERIENCE PRIOR TO 1995

- Internal Auditor for American Restaurant Group
- Tax Accountant for Arthur Andersen & Co.
- Associate Director for Bureau of Governmental Research, California State University, Long Beach

Education

M.P.A. | JUNE 1995 | CALIFORNIA STATE UNIVERSITY, LONG BEACH

- Major: Public Administration

B.S. | AUGUST 1992 | CALIFORNIA STATE UNIVERSITY, LONG BEACH

- Major: Accountancy

Interests

- Family, traveling, snowboarding, and scuba diving.