

AGENDA

REGULAR MEETING ORANGE COUNTY JUVENILE JUSTICE COORDINATING COUNCIL

Thursday, February 25, 2016, 3:30 P.M.

PROBATION DEPARTMENT
Training Room 5
1001 S. Grand Ave.
Santa Ana, California

STEVE SENTMAN, Chair
Probation

TODD ELGIN
Local Law Enforcement

JEFFREY HALLOCK
Sheriff-Coroner

RICK MARTIN
Education Representative

KAREN RUAN
At Large Community Representative

MICHELLE STEEL
Orange County Board of Supervisors

VACANT
Community Based Drug & Alcohol Rep.

KELLI BELTRAN
Juvenile Court Representative

MARY HALE
Health Care Agency, Mental Health

CAROL HENSON
District Attorney

MICHAEL PEREZ
Public Defender

MIKE RYAN
Social Services Agency

VACANT
Community Based Organization Rep.

VACANT
Business Representative

The Orange County Juvenile Justice Coordinating Council welcomes you to this meeting. This agenda contains a brief general description of each item to be considered. The Council encourages your participation. If you wish to speak on an item contained in the agenda, please complete a Speaker Form identifying the item(s) and deposit it in the Speaker Form Return box located next to the Clerk. If you wish to speak on a matter which does not appear on the agenda, you may do so during the Public Comment period at the close of the meeting. Except as otherwise provided by law, no action shall be taken on any item not appearing in the agenda. When addressing the Council, please state your name for the record prior to providing your comments.

****In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Clerk of the Board's Office 72 hours prior to the meeting at (714) 834-2206****

All supporting documentation is available for public review in the office of the Clerk of the Board of Supervisors located in the Hall of Administration Building, 333 W. Santa Ana Blvd., 10 Civic Center Plaza, Room 465, Santa Ana, California 92701 during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Friday.

AGENDA

ADMINISTRATIVE MATTERS: (Items 1 - 7)

At this time, members of the public may ask the Council to be heard on the following items as those items are called.

1. Welcome and Introductions
2. Receive and file FY 14/15 Outcome Summary Report
3. Discussion and approval of draft allocation plan for FY 16/17 Juvenile Justice Crime Prevention Act (JJCPA) funding
4. Authorize Probation Department to make program budget adjustments at fiscal year-end to minimize Department subsidies
5. Discussion and approval to revise funding allocation for Truancy Response Program
6. Discussion and approval of nomination of Hether Benjamin to fill Community Based Organization Representative vacancy; and direct staff to file agenda item for Board of Supervisors approval
7. Discussion and approval of next meeting

PUBLIC & COUNCIL COMMENTS:

At this time members of the public may address the Orange County Juvenile Justice Coordinating Council on any matter not on the agenda but within the jurisdiction of the Council. The Council or Chair may limit the length of time each individual may have to address the Council.

PUBLIC COMMENTS:

COUNCIL COMMENTS:

ADJOURNMENT

**Juvenile Justice Crime Prevention Act
FY 2016-2017 Planning Budget
All Programs - Summary of Proposed Budget**

	FY 2016-2017 Proposed JJCPA Budget	CPA03 ADDICTION, SUBSTANCE ABUSE EDUCATION & RECOGNITION TREATMENT	CPA04 JUVENILE DRUG COURT	CPA07 DECENTRALIZED INTAKE/SHERIFF'S PREVENTION PROGRAM	CPA08 TRUANCY RESPONSE PROGRAM	CPA09 SCHOOL MOBILE ASSESSMENT & RESPONSE TEAM	CPA11 PROGRAMMING FOR GIRLS	CPA12 CENTRAL YOUTH REPORTING CENTER	CPA13 NORTH YOUTH REPORTING CENTER
<i>Total Program Budget:</i>	10,260,560.00	2,790,630.00	782,273.00	719,244.00	672,954.00	823,971.00	1,167,408.00	1,622,718.00	1,681,362.00
<i>Check --></i>	-	-	-	-	-	-	-	-	-
<i>FTE</i>	75.00	26.95	2.71	2.85	1.33	0.05	10.15	15.49	15.49
<i>S&EB</i>	8,483,417.00	3,118,971.00	256,648.00	350,379.00	176,829.00	5,120.00	1,105,993.00	1,763,897.00	1,705,580.00
<i>S&EB Offset</i>	(160,000.00)	(50,000.00)	(10,000.00)	-	-	-	-	(50,000.00)	(50,000.00)
<i>S&S</i>	407,129.00	10,000.00	5,500.00	500.00	6,000.00	-	2,000.00	212,282.00	170,847.00
<i>Cost Apply</i>	2,740,696.00	250,125.00	460,125.00	368,365.00	430,125.00	818,851.00	242,855.00	50,125.00	120,125.00
<i>Professional Services</i>	-	-	-	-	-	-	-	-	-
<i>Contracts</i>	557,250.00	345,500.00	70,000.00	-	60,000.00	-	81,750.00	-	-
<i>Partner Department Subsidy</i>	-	-	-	-	-	-	-	-	-
<i>Probation Subsidy</i>	(1,767,932.00)	(883,966.00)	-	-	-	-	(265,190.00)	(353,586.00)	(265,190.00)
<i>Miscellaneous</i>	-	-	-	-	-	-	-	-	-

Check

FY 2016-2017 JJCPA Projected Allocation	8,707,639.00	-
Growth Earned in FY 2015-2016 & Paid in "FY 2016-2017	1,540,921.00	-
Unspent PY Allocation/Growth/Interest	12,000.00	
Total Available Funding FY 2016-2017	10,260,560.00	
Over / (Under) Available Funding	-	

	Total	CPA03	CPA04	CPA07	CPA08	CPA09	CPA11	CPA12	CPA13
<i>FY 2014-2015 JJCPA Actual</i>	9,048,264.93	2,387,149.93	581,097.00	574,363.00	480,292.00	681,499.00	1,256,627.00	1,675,934.00	1,411,303.00
<i>FY 2015-2016 JJCPA Budget</i>	11,604,745.00	3,544,366.00	802,919.00	731,426.00	529,953.00	958,899.00	1,401,501.00	1,953,697.00	1,681,984.00
<i>FY 2016-2017 Proposed JJCPA Budget</i>	10,260,560.00	2,790,630.00	782,273.00	719,244.00	672,954.00	823,971.00	1,167,408.00	1,622,718.00	1,681,362.00

**Juvenile Justice Crime Prevention Act
 FY 2016-2017 Planning Budget
 ADDICTION, SUBSTANCE ABUSE EDUCATION & RECOGNITION TREATMENT (CPA03 - ASERT)**

	FY 2014-2015 JJCPA Actual	FY 2015-2016 JJCPA Budget	FY 2016-2017 Proposed JJCPA Budget	Other Funding	Actual
<i>Program Total:</i>	2,387,149.93	3,544,366.00	2,790,630.00	-	-
<i>Check --></i>	-	-	-	-	-
<i>FTE</i>	27.100	24.985	26.948	-	-
<i>S&EB</i>	2,632,179.93	3,012,473.00	3,118,971.00	-	-
<i>S&EB Offset</i>	(115,393.00)	(50,000.00)	(50,000.00)	-	-
<i>S&S</i>	8,612.00	8,000.00	10,000.00	-	-
<i>Cost Apply</i>	237,141.00	255,375.00	250,125.00	-	-
<i>Professional Services</i>	-	-	-	-	-
<i>Contracts</i>	262,320.00	345,500.00	345,500.00	-	-
<i>Partner Department Subsidy</i>	-	-	-	-	-
<i>Probation Subsidy</i>	(637,710.00)	(26,982.00)	(883,966.00)	-	-
<i>Miscellaneous</i>	-	-	-	-	-

**Juvenile Justice Crime Prevention Act
FY 2016-2017 Planning Budget
JUVENILE DRUG COURT (CPA04 - JDC)**

	FY 2014-2015 JJCPA Actual	FY 2015-2016 JJCPA Budget	FY 2016-2017 Proposed JJCPA Budget	Other Funding	Actual
<i>Program Total:</i>	581,097.00	802,919.00	782,273.00	-	-
<i>Check --></i>	-	-	-	-	-
<i>FTE</i>	3.100	3.348	2.710	-	-
<i>S&EB</i>	367,241.00	385,561.00	256,648.00	-	-
<i>S&EB Offset</i>	(76,929.00)	(10,000.00)	(10,000.00)	-	-
<i>S&S</i>	9,629.00	5,500.00	5,500.00	-	-
<i>Cost Apply</i>	276,608.00	351,858.00	460,125.00	-	-
<i>Professional Services</i>	-	-	-	-	-
<i>Contracts</i>	4,548.00	70,000.00	70,000.00	-	-
<i>Partner Department Subsidy</i>	-	-	-	-	-
<i>Probation Subsidy</i>	-	-	-	-	-
<i>Miscellaneous</i>	-	-	-	-	-

**Juvenile Justice Crime Prevention Act
 FY 2016-2017 Planning Budget
 DECENTRALIZED INTAKE/SHERIFF'S PREVENTION PROGRAM (CPA07 - DCI)**

	FY 2014-2015 JJCPA Actual	FY 2015-2016 JJCPA Budget	FY 2016-2017 Proposed JJCPA Budget	Other Funding	Actual
<i>Program Total:</i>	574,363.00	731,426.00	719,244.00	-	-
<i>Check --></i>	-	-	-	-	-
<i>FTE</i>	2.800	2.935	2.848	-	-
<i>S&EB</i>	258,632.00	372,731.00	350,379.00	-	-
<i>S&EB Offset</i>	-	-	-	-	-
<i>S&S</i>	-	500.00	500.00	-	-
<i>Cost Apply</i>	315,731.00	358,195.00	368,365.00	-	-
<i>Professional Services</i>	-	-	-	-	-
<i>Contracts</i>	-	-	-	-	-
<i>Partner Department Subsidy</i>	-	-	-	-	-
<i>Probation Subsidy</i>	-	-	-	-	-
<i>Miscellaneous</i>	-	-	-	-	-

**Juvenile Justice Crime Prevention Act
 FY 2016-2017 Planning Budget
 TRUANCY RESPONSE PROGRAM (CPA08 - TRP)**

	FY 2014-2015 JJCPA Actual	FY 2015-2016 JJCPA Budget	FY 2016-2017 Proposed JJCPA Budget	Other Funding	Actual
<i>Program Total:</i>	480,292.00	529,953.00	672,954.00	-	-
<i>Check --></i>	-	-	-	-	-
<i>FTE</i>	1.100	1.338	1.328	-	-
<i>S&EB</i>	134,645.00	165,285.00	176,829.00	-	-
<i>S&EB Offset</i>	-	-	-	-	-
<i>S&S</i>	1,968.00	7,000.00	6,000.00	-	-
<i>Cost Apply</i>	260,723.00	297,668.00	430,125.00	-	-
<i>Professional Services</i>	-	-	-	-	-
<i>Contracts</i>	82,956.00	60,000.00	60,000.00	-	-
<i>Partner Department Subsidy</i>	-	-	-	-	-
<i>Probation Subsidy</i>	-	-	-	-	-
<i>Miscellaneous</i>	-	-	-	-	-

**Juvenile Justice Crime Prevention Act
 FY 2016-2017 Planning Budget
 SCHOOL MOBILE ASSESSMENT & RESPONSE TEAM (CPA09 - SMART)**

	FY 2014-2015 JJCPA Actual	FY 2015-2016 JJCPA Budget	FY 2016-2017 Proposed JJCPA Budget	Other Funding	Actual
<i>Program Total:</i>	681,499.00	958,899.00	823,971.00	-	-
<i>Check --></i>	-	-	-	-	-
<i>FTE</i>	0.200	0.135	0.048	-	-
<i>S&EB</i>	4,337.00	16,495.00	5,120.00	-	-
<i>S&EB Offset</i>	-	-	-	-	-
<i>S&S</i>	-	-	-	-	-
<i>Cost Apply</i>	677,162.00	942,404.00	818,851.00	-	-
<i>Professional Services</i>	-	-	-	-	-
<i>Contracts</i>	-	-	-	-	-
<i>Partner Department Subsidy</i>	-	-	-	-	-
<i>Probation Subsidy</i>	-	-	-	-	-
<i>Miscellaneous</i>	-	-	-	-	-

**Juvenile Justice Crime Prevention Act
 FY 2016-2017 Planning Budget
 PROGRAMMING FOR GIRLS (CPA11 - ASERT-GIRLS)**

	FY 2014-2015 JJCPA Actual	FY 2015-2016 JJCPA Budget	FY 2016-2017 Proposed JJCPA Budget	Other Funding	Actual
<i>Program Total:</i>	1,256,627.00	1,401,501.00	1,167,408.00	-	-
<i>Check --></i>	-	-	-	-	-
<i>FTE</i>	9.050	10.285	10.148	-	-
<i>S&EB</i>	963,252.00	1,102,641.00	1,105,993.00	-	-
<i>S&EB Offset</i>	-	-	-	-	-
<i>S&S</i>	79.00	2,000.00	2,000.00	-	-
<i>Cost Apply</i>	211,546.00	223,205.00	242,855.00	-	-
<i>Professional Services</i>	-	-	-	-	-
<i>Contracts</i>	81,750.00	81,750.00	81,750.00	-	-
<i>Partner Department Subsidy</i>	-	-	-	-	-
<i>Probation Subsidy</i>	-	(8,095.00)	(265,190.00)	-	-
<i>Miscellaneous</i>	-	-	-	-	-

**Juvenile Justice Crime Prevention Act
 FY 2016-2017 Planning Budget
 CENTRAL YOUTH REPORTING CENTER (CPA12 - CYRC)**

	FY 2014-2015 JJCPA Actual	FY 2015-2016 JJCPA Budget	FY 2016-2017 Proposed JJCPA Budget	Other Funding	Actual
<i>Program Total:</i>	1,675,934.00	1,953,697.00	1,622,718.00	-	-
<i>Check --></i>	-	-	-	-	-
<i>FTE</i>	14.300	15.575	15.488	-	-
<i>S&EB</i>	1,548,863.00	1,716,022.00	1,763,897.00	-	-
<i>S&EB Offset</i>	(154,664.00)	(25,000.00)	(50,000.00)	-	-
<i>S&S</i>	247,585.00	209,076.00	212,282.00	-	-
<i>Cost Apply</i>	34,150.00	64,392.00	50,125.00	-	-
<i>Professional Services</i>	-	-	-	-	-
<i>Contracts</i>	-	-	-	-	-
<i>Partner Department Subsidy</i>	-	-	-	-	-
<i>Probation Subsidy</i>	-	(10,793.00)	(353,586.00)	-	-
<i>Miscellaneous</i>	-	-	-	-	-

**Juvenile Justice Crime Prevention Act
FY 2016-2017 Planning Budget
NORTH YOUTH REPORTING CENTER (CPA13 - NYRC)**

	FY 2014-2015 JJCPA Actual	FY 2015-2016 JJCPA Budget	FY 2016-2017 Proposed JJCPA Budget	Other Funding	Actual
<i>Program Total:</i>	1,411,303.00	1,681,984.00	1,681,362.00	-	-
<i>Check --></i>	-	-	-	-	-
<i>FTE</i>	12.300	12.575	15.488	-	-
<i>S&EB</i>	1,297,045.00	1,486,641.00	1,705,580.00	-	-
<i>S&EB Offset</i>	(153,857.00)	(25,000.00)	(50,000.00)	-	-
<i>S&S</i>	159,966.00	164,046.00	170,847.00	-	-
<i>Cost Apply</i>	108,149.00	64,392.00	120,125.00	-	-
<i>Professional Services</i>	-	-	-	-	-
<i>Contracts</i>	-	-	-	-	-
<i>Partner Department Subsidy</i>	-	-	-	-	-
<i>Probation Subsidy</i>	-	(8,095.00)	(265,190.00)	-	-
<i>Miscellaneous</i>	-	-	-	-	-



STEVEN J. SENTMAN
CHIEF PROBATION OFFICER

TELEPHONE: (714) 569-2000

1055 N. MAIN STREET, 5TH FLOOR
SANTA ANA, CA 92701

MAILING ADDRESS:
P.O. BOX 10260
SANTA ANA, CA 92711-0260

DATE: January 13, 2016
TO: Steve Sentman, Orange County Juvenile Justice Coordinating Council Chair
CC: Sean Barry, Chief Deputy
FROM: Catherine Stiver, Division Director
SUBJECT: Request to revise funding allocation for JJCPA Program-Truancy Response Program

Currently, Juvenile Drug Court and the Truancy Response Program are two of the eight JJCPA funded programs in Orange County. The costs of two full-time Deputy Probation Officers (DPOs) are covered for the Drug Court (DC) Program and one full-time Deputy Probation Officer is funded for the Truancy Response Program. This is a formal request to move the funding (salary and benefits) for one full-time DPO position from Drug Court to the Truancy Response Program. If granted, this would **not** alter the total amount of JJCPA money allocated for DPOs between the two programs.

The justifications for this request are varied. Most significantly, the number of youth participating in these two programs represents a huge disparity.

- Between FY 2010/2011 and FY 2014/2015, the average number of youth participating in Drug Court was 75.6. The DPO caseload in Drug Court can be covered by one full-time DPO.
- During that same time period, the average number of youth participating in the Truancy Response Program was 582.4. The DPO assigned to Truancy Response Program works extensively with school districts, the district attorney, and various community service organizations. The probation department has been subsidizing the program with DPOs from other assignments and a Supervising Probation Officer who acts as the Juvenile Hearing Officer. Many youth and families are provided services by this program. While prevention is difficult to quantify, we do know that youth who are actively engaged in school are less likely to be arrested and formally processed through the juvenile justice system.

In summary, it is requested that one funded full-time DPO position be moved from Juvenile Drug Court to the Truancy Response Program.

Additional information can be provided upon request.

Application to Boards, Commissions, and Committees

Directions: Please answer each question that applies to you as completely as possible.
 Return completed application to: Clerk of the Board of Supervisors
 333 W. Santa Ana Blvd Ste. 465
 Santa Ana, CA 92701

1. Name: Ms. Mrs. Mr. Hether Benjamin
First Name Middle Initial Last Name

2. Residence Address: [REDACTED]
Street Address City State Zip

3. Home Phone Number: [REDACTED]
Area Code Number

4. How long have you lived at this residence? 14 Year(s) 00 Month(s)

5. Occupation/Title: Director of Youth Development, CSP, Inc.

6. Business Address: [REDACTED] Santa Ana, CA 92705

7. Business Phone Number: [REDACTED]
Area Code Number

8. Email Address: [REDACTED]

9. Name the Board, Commission, or Committee you are applying for an appointment to:
Orange County Juvenile Justice Coordinating Council

10. Are you a citizen of the United States? Yes No. Name the Country of citizenship: _____

11. Are you a registered voter? Yes No. If yes, name County you are registered in: Orange

12. Name the supervisorial district you live in.* First Second Third Fourth Fifth

13. Employment History: Attach resume to this application.

14. Educational History: Should be included in resume

15. List all current professional or community organization and societies of which you are a member

Organization/Society	From (mo./yr.)	To (mo./yr.)
1. _____	_____	_____
2. _____	_____	_____

*If necessary, call the Clerk of the Board's Office at 714-834-2206 for this information.

16. Within the last five years have you been affiliated with any business or nonprofit agency(ies) Yes No
17. Do you own real or personal property or have financial holdings which might present a potential conflict of interest? Yes No
18. Have you ever been convicted of any federal, state, county or municipal law, regulation or ordinance, excluding minor traffic violations? Yes No If yes, please explain **:

19. Are you currently under federal, state, or local investigation for possible violation of a criminal law or ordinance? Yes No If yes, please explain **:

20. Please briefly explain why you wish to serve on this Board, Committee, or Commission. **

I am currently the alternate for Margot R. Carlson, Community Based Organization Representative. In her absence I would like to continue our shared passion for serving children, youth, adults and families in Orange County who are involved with or at risk of involvement with the justice system.

Applicant's Signature

Heather Benjamin
Signature

Director
Title

07/30/15
Date

** Attach additional sheets if necessary

Hether Benjamin, LMFT 41782
Community Service Programs, Inc. ~ Licensed Director
[REDACTED] Santa Ana, CA 92705

Phone [REDACTED] Fax [REDACTED]

HIGHLIGHT OF PERSONAL AND PROFESSIONAL SKILLS

- Trained in Trauma-Focused Cognitive Behavioral Therapy, Motivational Interviewing and Medi-Cal Documentation Procedures
- Over 18 years of professional experience providing and/or managing prevention and counseling services for children, adolescents and families in school, nonprofit and community-based settings.
- Broad clinical and administrative supervisory experience with a variety of populations and programs.
- Optimistic, pro-active, creative, and self-motivated as a facilitator, trainer, manager and counselor.
- Grant-writing, professional report writing, budgeting and program/project management experience.
- Licensed Marriage and Family Therapist, Board of Behavioral Science, since March 2005

EDUCATION

Master of Arts, Psychology
Emphasis in Marriage Family, Child Counseling
Chapman University Orange, CA

Degree achieved January 1997

B.A., Psychology (Minor: Sociology)
California State University, Long Beach, Long Beach, CA

Degree achieved December 1992

PROFESSIONAL EXPERIENCE

Community Service Programs, Inc.
Director of Youth Development Programs

Santa Ana, California
July 2007 – Present

- Oversees all aspects of the Juvenile Justice involved youth programs
- Develops policies and procedures for program and agency
- Direct liaison between Program, Health Care Agency, Social Services Agency, Collaborative Courts and Probation
- Oversees data collection systems and performance outcome measures
- Program development
- Develops and ensures adherence to budget
- Assumes responsibility for contract commitments
- Oversees personnel issues
- Grant and report writing
- Provides overall oversight of administrative and clinical supervision of program and services
- Member of agency Executive Management Team and agency Privacy Officer

Program Director

Juvenile Diversion and Gang Reduction Intervention Partnership

May 2005 – July 2007

- Oversee overall program administration including recruiting, hiring, supervising and training of staff and interns
- Oversees service delivery systems; maintenance of case files; statistical reports; fee collection, program expenditures and check disbursement;

- Grant and report writing
- Agency liaison and community outreach
- Member of agency management team

**Foster Family Network
Regional Director**

**Buena Park, CA
March 1997-May 2005**

- Develop Agency Program Statement, maintain compliance with County and State contracts and prepare for audits.
- Maintain statistical information for growth and budgetary development
- Agency liaison for several foster care, County and State forums
- Supervise, hire, train 25 staff including supervisors, social workers and office support staff that provide case management to 100 foster families
- Development of therapeutic treatment plans, quarterly progress reports, community referrals, monitoring visitation and crisis intervention.
- Coordinator of foster care placements
- Conduct clinical interviews and home evaluations
- Teach parent education classes
- Design and implement print ad campaign to recruit foster parents
- Promotion History: Social Worker 1997-98, Assistant Supervisor 1998-2000, Recruitment and Intake Supervisor 2000-2002, Regional Director 2002-present

**Chapman University Community Clinic
Counselor Trainee**

**Orange, CA
Jan 1996 to Feb1997**

- Counseling of individuals, couples, families and administration and interpretation of psychological tests.

**House of Imports, Mercedes Benz
Accounting Supervisor**

**Buena Park, CA
Dec1995 to Feb1997**

- Supervisor of Accounts Payable and Receivable, Receipts and Service Cashier departments
- Maintained fixed asset schedule, journal entries, bank reconciliation, processing sales and purchase orders, invoicing/credit/debit memos, filing of sales and use tax, inventory analysis of product line