



OC Rideshare Program Guidelines



The following list of rideshare incentive programs are managed by CEO – HRS and are for all County of Orange and Superior Court employees only. Certain incentives are payroll events and will be reported as income. Employee ID numbers are required. For questions call (714) 834-7600 or email rideshare@ocgov.com or visit www.ocgov.com/hr/rideshare.

Incentive/Program	Who Should Apply	Description/Details
Guaranteed Ride Home	Employees with a qualified, unexpected emergency that arises on a day they rideshare to work.	Qualified emergencies include unplanned family emergencies, illness, or unexpected/unscheduled overtime. Program provides a reimbursement for two (2) emergency rides home per year. Must submit a claim form and receipt for reimbursement.
Carpool and Vanpool RideGuide (Matchlist)	Any employee interested in finding a potential carpool or vanpool partner and being matched with other commuters.	Employees provide home/work trip and contact info to be added to the in-house program using ridematch.info . Employees receive a RideGuide with carpool, vanpool and transit matches.
Try Train or Bus Start-Up Subsidy	Employees who want to start taking the train or bus to work. (Note: must be a new rider for the past 90 days).	Employees will be reimbursed for up to 3 months for a monthly pass with proof of purchase. This is a one-time subsidy, available for 3 months – cannot be participating in payroll deduction, and pass must be used by employee to commute to/from work.
Commuter Choice Program (Payroll Deduction Program)	Employees who want to purchase their monthly bus, Metrolink train or vanpool pass/fare through the payroll deduction process for pre-tax benefit.	This program allows employees to pay for their monthly pass/fare using pre-tax dollars up to the amount established by the IRS. Amount is deducted once per month from payroll for employee’s commuting costs, thus reducing their taxable income.
Start A New Vanpool Group	Any employee that leases a vanpool vehicle (from third party) for commuting to work with at least 3 other County/Court emps.	Employee who leases vehicle will receive a one-time \$300 incentive after signing lease, and \$300 after 6 months of operation of vanpool. Must provide roster and lease information.
Get Charged Up (EV and PHEV)	Any employee that leases or purchases an electric vehicle (EV) or plug-in hybrid electric vehicle (PHEV) within the last 90 days to use to commute to work.	Employee who leases/purchases an EV or PHEV for use to commute to work will receive a one-time \$100 incentive. Must submit a copy of the lease/purchase agreement to qualify. Vehicle must be driven by employee and used to commute to/from work. This is a one-time only incentive program (per employee).
Club Rideshare Membership Program	Any employee who carpools, vanpools, walks, bicycles, takes the Metrolink train or bus, or telecommutes to work a minimum of 20 working days in a three-month period (5 days per month).	Employees that register for the first time and track 20 rideshare trips/dates in 3 months will receive a one-time \$40 “commute cash” bonus upon signing up. Members are entered to win \$25 commute cash in random monthly drawings, receive a monthly e-newsletter with discounts, alerts and special programs. Members are also eligible to renew their membership each year and receive \$15 bonus if they continue to rideshare. Note: “Commute Cash” is <u>not</u> available to employees that received the Try Train/Bus, Start a Vanpool or Get Charged Up incentives. These employees are automatically enrolled into Club Rideshare and only eligible for the monthly drawings and annual renewal bonus.
IE Commuter \$2/Day Incentive and RidesharePlus	Any employee living in the Inland Empire (western Riverside County and San Bernardino County), and is new to ridesharing.	Employees residing in the Inland Empire and are new to ridesharing may be eligible to receive \$2/Day (gift card) for ridesharing. Employees that rideshare for 6 months or more may be eligible for a special discount program. These are <u>not</u> a County programs. For details/application, visit www.iecommuter.org .
OCTA \$400 Per Month Vanpool Lease Subsidy	Any vanpool group that meets the criteria established by OCTA.	Vanpool groups can receive a reduction in their monthly lease up to \$400 per month. For details, please visit www.octa.net .

Please note the following: If you are interested and agree to be matched with potential carpool/vanpool partners, you are agreeing that your contact information will be shared with other County of Orange, Superior Court and neighboring employees that are also interested in carpooling or vanpooling. It is your responsibility to contact employees that you are matched with if desire to participate in a carpool or vanpool arrangement. Participation is voluntary. Ridesharers are completely responsible for the operation of their carpools or vanpools. The County of Orange is not responsible or liable for any claims, expenses or damages resulting from any individual’s participation in a rideshare mode.